

# FEE SCHEDULE

## Effective Date January 1, 2024



**Kelley Price**  
 Wood County Clerk  
 P.O. Box 1796  
 Quitman, Texas 75783  
 O: 903-763-2711  
[kprice@mywoodcounty.com](mailto:kprice@mywoodcounty.com)

Real Property records dating May 1849 to present can be searched online by going to [www.mywoodcounty.com](http://www.mywoodcounty.com) and select Online Services. Sign up for our Fraud Guard notifications at <https://woodcountytexas-web.tylerhost.net/web/fraudGuard/disclaimerPage>

### Real Property Recording

Recording Fee (first page)	Local Government Code §118.011	\$ 5.00
Records Management	Local Government Code §118.011(b)(2)	\$ 10.00
Records Archive	Local Government Code §118.011(f)	\$ 10.00
	<b>TOTAL (first page)</b>	<b>\$ 25.00</b>
Each additional page or part on which there are visible marks of any kind	Local Government Code §118.011(a)(1)	\$ 4.00
<i>Each additional name to be indexed in excess of five (5)</i>	Local Government Code §118.011(a)(2)	\$ .25

**Texas Property Code 11.003, effective Jan. 1, 1982:** Requires that each grantee's mailing address be in or attached to any document conveying real property executed after December 31, 1981. *If address of each grantee is not included, the payment of a penalty filing fee equal to the greater of (1) twice the statutory filing fee for the filing of such document with the County Clerk or (2) \$25.00 will be required. This fee is in addition to regular filing fees.* LGC 191.007(c)(h): Provides double the filing fee for that page if there is not a clearly identifying heading, similar to the headings on most printed forms, must be placed at the top of the first page to identify the type or kind of legal paper. LGC 191.007(e)(h): Provides double the filing fee for that page if names are not legibly typed or printed immediately under each signature. LGC 191.007 (3): Printed in type no smaller than 8 point type. Property Code 12.001(b) & 12.011: Must have live signature and proper acknowledgement.

### Federal Tax Lien/Release of Lien

Recording Fee	Property Code § 14.005	\$ 10.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
	<b>TOTAL</b>	<b>\$ 30.00</b>

### State Tax Lien/Release of Lien

Recording Fee	Local Government Code § 118.011	\$ 5.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
	<b>TOTAL</b>	<b>\$ 15.00</b>

### PLATS/MAPS

Recording Fee	Local Government Code § 118.011(c)	\$ 75.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
	<b>TOTAL</b>	<b>\$ 95.00</b>

### PLAT COPIES

Certified Copies	(one page) 8 1/2x11 or 8 1/2x14	\$ 6.00
	Full size Plat	15.00
Uncertified Copies (plain copies)	(one page) 8 1/2x11 or 8 1/2x14	\$ 1.00
Uncertified Copies	Full size Plat	\$ 10.00

**UCC/FINANCING STATEMENT RECORDS:** As of July 1, 2001 UCC Records relating to consumer goods are no longer filed in the County Clerk's Office. Per revised Article 9 for the State of Texas, these are filed with the State. UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixtures and regular filing fees apply.

**ASSUMED NAME CERTIFICATE**

*As of 9/1/2019-Corporations, LLC, LP only filed with Secretary of State per Business & Commerce Code 71.103*

**Applications available on the county website: [www.mywoodcounty.com](http://www.mywoodcounty.com)**

Recording Fee (includes indexing of 2 names) (CC)(indexing of Business & 1 Owner Name)	TX Business & Commerce Code § 71.155(a)(1)(2)	\$ 3.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Oath Administration	Local Government Code § 118.011(a)(10)	\$ 1.00
	<b>TOTAL</b>	<b>\$ 24.00</b>
<i>EACH ADDITIONAL NAME INDEXED</i>	TX Business & Commerce Code § 71.115(a)(2)	\$ .50

**Assumed Name Abandonment**

**Applications available on the county website: [www.mywoodcounty.com](http://www.mywoodcounty.com)**

Recording Fee (includes indexing of 2 names) (CC)(indexing of Business & 1 Owner Name)	TX Business & Commerce Code § 71.155	\$ 3.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Oath Administration	Local Government Code § 118.011(a)(10)	\$ 1.00
	<b>TOTAL</b>	<b>\$ 24.00</b>
<i>EACH ADDITIONAL NAME INDEXED</i>		\$ .50

**Assumed Name Searches**

Search can be made online by going to [www.mywoodcounty.com](http://www.mywoodcounty.com) and selecting self service tab

**Assumed Name Copies**

<b>Certified Copy – 1 page</b>	Local Government Code § 118.011(a)(3)	\$ <b>6.00</b>
<b>Certified Copies – 2 page</b>		<b>7.00</b>
<b>Uncertified Copies (plain copy)</b>	Local Government Code § 118.011(a)(4)	\$ <b>1.00</b>

**POSTING PUBLIC NOTICES: Including Trustee/Foreclosure Sales**

Recording Fee	TX Property Code § 51.002(f)	\$ 2.00
	<b>TOTAL</b>	<b>\$ 2.00</b>

Trustee and Foreclosure Sales are conducted the first Tuesday of every month and will be located in the foyer (2<sup>nd</sup> floor) unless otherwise noted on Notice. Notices are posted on the county website at [www.mywoodcounty.com](http://www.mywoodcounty.com).

**CATTLE BRAND APPLICATION/RELEASE OF OWNERSHIP**

**Applications and search tool can be found on the county website: [www.mywoodcounty.com](http://www.mywoodcounty.com)**

Recording Fee (one brand/one location)	Local Government Code § 118.020(a)(9) TX Agri. Code § 144.110	\$ 5.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
	<b>TOTAL</b>	<b>\$ 25.00</b>
<i>Each Additional Brand Location</i>		\$ <b>25.00</b>

**MILITARY DISCHARGE (DD214)**

FILING	Local Government Code §192.002(b)	<b>No Charge</b>
CERTIFIED COPY	Texas Government Code § 603.003(a)	<b>No Charge</b>

**BIRTH/DEATH VERIFICATION: Wood County Only**

Local Government Code 118.015(a), TAC § 181.22		\$ <b>10.00</b>
--	--	-----------------

**BIRTH CERTIFICATES**

*If Born outside Wood County-available on short form only*

**Applications available on the county website: [www.mywoodcounty.com](http://www.mywoodcounty.com)**

Search/Certificate/County Clerk Fee	Local Government Code 118.015(a), TAC § 181.22, HSC 191.0045	\$ 20.20
-------------------------------------	--	----------

Vital Statistics Fee	HSC § 191.0045	\$ 1.80
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
<b>TOTAL</b>		<b>\$ 23.00</b>
<b>DEATH CERTIFICATES</b>		
<i>Wood County Only</i>		
Search/Certificate/County Clerk Fee	Local Government Code 118.015(a), TAC § 181.22, HSC 191.0045	\$ 20.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
<b>TOTAL</b>		<b>\$ 21.00</b>
Each additional copy	<i>Ordered at the same time 1<sup>st</sup> copy</i>	\$ 4.00
(County Clerk Fee \$3.00/Vital Statistics Preservation Fee \$1.00) HSC § 191.0045		
<b>Application For License By Minor</b>		
Effective September 1, 2017 SB 1705		
TX Family Code 2.003 (a) A person under 18 years of age may not marry unless the person has been granted by this state or another state a court order removing the disabilities of minority of the person for general purposes.		
<b>INFORMAL MARRIAGE LICENSE</b>		
License Fee (ML/CC 12.50)(ML/ST 12.50)	Local Government Code § 118.011(a)(8)	\$ 25.00
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
<b>No waiting period. Proxy and/or Absent Applicant <i>not</i> accepted</b>		
<b>TOTAL</b>		<b>\$ 46.00</b>
<b>MARRIAGE LICENSE <i>without</i> Texas Premarital Education Certificate</b>		
TX Family Code 2.204: The 72 hr. waiting period from the date/time the license is issued may only be waived by a Judge of a court with jurisdiction in family law cases, a Justice of Supreme Court, Judge of the Court of Criminal Appeals, County Judge, or a Judge of a Court of Appeals unless an applicant is a member of the Armed Forces of the United States and is Active Duty or by providing a Certificate of Completion of the Texas Premarital Education Course.		
License Fee (ML/CC 30.00)(ML/ST 20.00)(ML/FTF 10.00)	Local Government Code § 118.011(a)(7)	\$ 60.00
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
<b>72 hour waiting period from date of application <i>before</i> the license can be used.</b>		
<b>TOTAL</b>		<b>\$ 81.00</b>
<b>MARRIAGE LICENSE <i>with</i> Texas Premarital Education Certificate</b>		
License Fee	Local Government Code § 118.011(a)(7)	\$ <i>waived</i>
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
<b>72 hour waiting period is <i>waived</i>.</b>		
<b>TOTAL</b>		<b>\$ 21.00</b>
<b>CERTIFIED COPY of MARRIAGE LICENSE: <i>Wood County Records Only</i></b>		
Search/Certificate/County Clerk Fee	TAC § 181.22 (h)(s) Local Government Code § 118.011(a)(3)	\$ 20.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
<b>TOTAL</b>		<b>\$ 21.00</b>